

7 Pages  
Digitally Compatible  
Printable  
Ink-Friendly

# Procedures

CLASSROOM  
MOVEMENT

EMERGENCY

OTHER:

OTHER:

ATTENTION  
GETTING  
SIGNAL  
(STUDENTS)

PAPER  
MANAGEMENT

MANAGING  
CLASSROOM  
MATERIALS

TRANSITIONING  
IN/OUT OF  
PARTNER OR  
GROUP  
WORK

RESTROOM  
BREAKS

ENTERING  
THE  
CLASSROOM

EXITING  
THE  
CLASSROOM

ATTENTION  
GETTING

# Procedures



Restroom  
Breaks



Entering  
&  
Exiting  
the Classroom



Signal(s) for getting  
students' attention  
(teacher)



Paper  
Management  
(passing/collecting)



Signal(s) for getting  
teacher's attention  
(students)



Managing


# Learning Environment Plan CLASSROOM PROCEDURES




Welcome  
Back To  
School



# Dear Educator Friends,



Whether you are new to teaching or a seasoned veteran, the start of a new school year always comes with a bit of jitters. One of the best ways to deal with new year nerves is to be well-prepared. This Learning Environment Plan is the foundation of my classroom. It is a living document that gets tweaked throughout the year. I hope this guide works as wonderfully for you as it has for me.



Yours in teaching & learning,  
Tasha



# How to Use this Resource

## Digitally

You can import this as a PDF and start using it like you would any other PDF inside GoodNotes. There are currently no interactive bookmarks set up in it but you can add stickers to it, write in it, draw on it, etc. It also works in Notability, Paper 53, Procreate, Microsoft OneNote and other similar programs that allow you to import PDFs.

## Printed

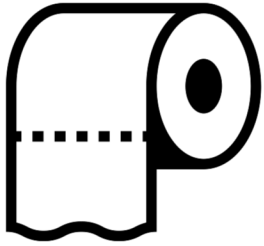
For Duplex Printers: Print this as a 2-sided document. You will need a printer that has the ability to duplex print, meaning that it can automatically print on each side in sequential order. This means page one [the cover] will be on the front and page 2 [this page you're reading right now] will be on the back.

For Single-Side Only Printers: Print only odd-numbered pages: 1, 3, 5, 7, etc.

Refeed these originals into your printer blank page cartridge holder with the pages usually facing down and upside down but check your printer to be sure as it varies. And then print the even-numbered pages: 2, 4, 6, 8.



# Procedures



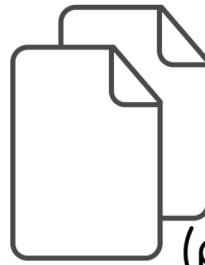
Restroom  
Breaks



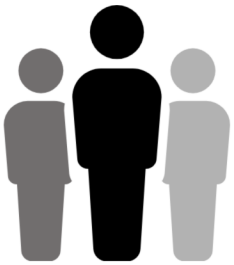
Entering  
&  
Exiting  
the Classroom



Signal(s) for getting  
students' attention  
(teacher)



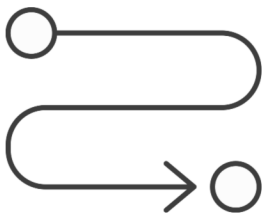
Paper  
Management  
(passing/collecting)



Signal(s) for getting  
teacher's attention  
(students)

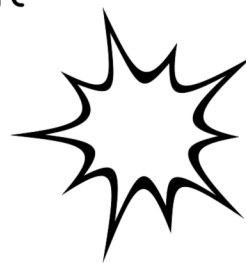


Managing  
Classroom  
Materials



Transitioning in/out  
of partner work

Classroom  
Movement



Emergency

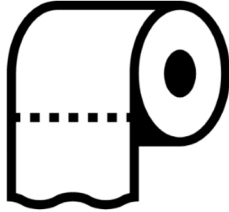


Anything else  
as need in your  
context



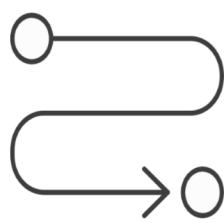
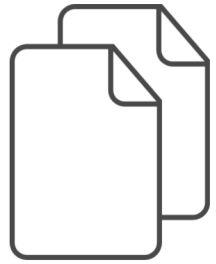
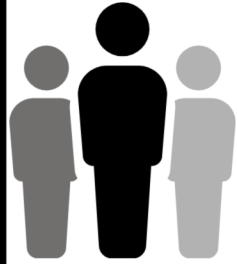
# Procedures My Plan

<b>RESTROOM BREAKS</b>	- - - When/how will you introduce & explain to students?
<b>ENTERING THE CLASSROOM</b>	- - - When/how will you introduce & explain to students?
<b>EXITING THE CLASSROOM</b>	- - - When/how will you introduce & explain to students?
<b>ATTENTION GETTING SIGNAL (TEACHER)</b>	- - - When/how will you introduce & explain to students?



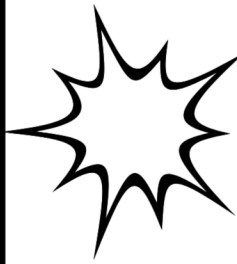
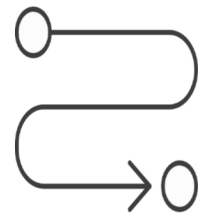
# Procedures My Plan

<b>ATTENTION GETTING SIGNAL (STUDENTS)</b>	- - - When/how will you introduce & explain this to students?
<b>PAPER MANAGEMENT</b>	- - - When/how will you introduce & explain this to students?
<b>MANAGING CLASSROOM MATERIALS</b>	- - - When/how will you introduce & explain this to students?
<b>TRANSITIONING IN/OUT OF PARTNER OR GROUP WORK</b>	- - - When/how will you introduce & explain this to students?



# Procedures My Plan

<b>CLASSROOM MOVEMENT</b>	- - - When/how will you introduce & explain this to tudents?
<b>EMERGENCY</b>	- - - When/how will you introduce & explain this to tudents?
<b>OTHER:</b> -----	- - - When/how will you introduce & explain this to tudents?
<b>OTHER:</b> -----	- - - When/how will you introduce & explain this to tudents?



Notes