

Screening, Brief Intervention, and Referral to Treatment (SBIRT) Implementation Plan: Live Healthy Miami Gardens

Commitment

- Identify agency leaders willing to champion SBIRT
- Allocate personnel and support for implementation into agency

Form Team

- Identify key staff participating in implementation

Planning Meeting

- Introduce team to SBIRT process and steps of implementation
- Set biweekly meetings to develop policies, procedures, and discuss progress of implementation

Workflow Analysis

- Outline for implementation and staff roles throughout the process
- Plan for client's engagement with staff from walk-in to departure

SBIRT Protocol

- SBIRT policies, procedures, staff roles, and work flow diagrams compiled in a formal protocol
- Includes target population, screening, frequency, data reporting, feedback, referral, and plan for tracking implementation

Staff Training

- Develop a training plan for all staff involved in SBIRT practice
- Ensure that there are SBIRT resources for staff to implement SBIRT with high quality

Referral to Treatment

- Establishment of a reliable referral process
- Verify referral sources

Track and Analyze Data

- Delineate frequency, source, and manner of data collection for the SBIRT intervention
- Review data on a monthly basis via data reports

Sustainability

- Create a standardized method for evaluating SBIRT performance
- Develop a standardized SBIRT orientation and training for new personnel hired